

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 15th October 2024, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

Please note that this meeting will be recorded by the Parish Council for administration purposes; these recordings are retained for a maximum of 6 months and then deleted

	AGENDA ITEM
24/25-94	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
24/25-95	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
24/25-96	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
24/25-97	Minutes of Council meeting/s Meeting of the Parish Council held on the 17 th September 2024 - To confirm and sign as a correct record the minutes
24/25-98	Wiltshire Councillor Report To include – update following discussion with Highways Officers regarding request to review existing speed limits on Spin Hill, Ledge Hill and Broadway
24/25-99	Market Lavington Neighbourhood Plan Review i. Steering Group Meeting 1/10/24 – To note draft minutes, ask any questions arising from the minutes, receive any updates, and consider further the following matters ii. Terms of Reference for Steering Group - To review and consider for approval updated document iii. Planning Consultant - To consider proposal from Steering Group to re-tender for the role of Planning Consultant to support the Plan review iv. Locality/Groundworks Technical Support - Approve submission of grant application to carry out site assessment following 'call for sites' process, and help with design code policies, and possible housing needs survey
24/25-100	Parish Council Management and Governance a) Parish Council Facebook page - Appoint additional Admin support person b) Traffic management through the village – Review advice from Wiltshire Council regarding requirement for a Feasibility study to be undertaken, and consider funding options for carrying out assessment c) Allocation of funds to specific projects (deferred from June meeting), and formally approve any matters discussed at pre-meeting d) Community Engagement Parish Newsletter – Review draft 1 st issue e) Christmas 2024 arrangements – Receive updates and finalise arrangements. f) Complaints Procedure Policy – Review revised draft document and consider for adoption g) Finance Committee (formally Management & Finance Committee) Terms of Reference – Review and consider for approval

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24/25-101	<p>Parish Councillor vacancies</p> <p>To consider any applications received for the existing Parish Councillor vacancies (members of the public will be asked to leave the room during the discussion of this item)</p>
24/25-102	<p>Land at Elisha Field, Drove Lane – Lease between Market Lavington Parish Council and The Trustees of 1st Lavington Sea Scout Group</p> <ul style="list-style-type: none">a) Agreement for Lease (AFL) – To note Information received from Solicitor detailing the process that follows signing of the AFL, and raise questions if necessaryb) Site Plan – Review revised plan submitted by Scouts which includes possible storage facility for equipment – To note – as previously discussed and agreed
24/25-103	<p>Finance</p> <ul style="list-style-type: none">a) To receive and consider financial reports – receipts and payments details for September 2024 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-dateb) To approve payment of 'card / online Payments' for October 2024c) Quotes for replacement Old School boiler – Consider quotes received and appoint contractor
24/25-104	<p>Highways / Maintenance issues in the village</p> <ul style="list-style-type: none">a) To receive any updatesb) New matters to report for Handyman contractor / Parish Steward (next visit 17th & 21st October) / Footpath, Amenity Land contractor / Wiltshire Councilc) Amenity Land bottom of Ladywood – Discuss cutting back of blackthorn hedgerow to reinstate width of land
24/25-105	<p>Correspondence Received</p> <ul style="list-style-type: none">a) Trinity Church – Invitation for Parish Council to participate in 2024 Community Nativity video – Information circulated, discussb) Independent Remuneration Panel review of city, town and parish allowances within the Wiltshire Unitary authority area – Circulated to members, consider if Parish Council response necessaryc) Local resident – Concerns regarding speeding on Parsonage Lane – Review current actions <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
24/25-106	<p>Planning applications, decisions, and any other planning issues</p> <ul style="list-style-type: none">a) To note receipt of planning applications received which have been considered at Planning Committee meeting None.b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting<ul style="list-style-type: none">i. PL/2024/07221 Weathertop, Parham Lane. Erection of a permanent rural workers dwelling and associated works – No Objectionii. PL/2024/07119 Land South East of Elm View, Kings Road. Conversion of outbuildings to residential – comment: not considered as infilliii. PL/2024/05922 & PL/2024/05747 36-37 Rochelle Court. Installation of a Servi-Locker prescription collection machine to the existing pharmacy window – No Objectioniv. PL/2024/06588 54 High Street. Gable ended canopy porch on gallows brackets above front door to property (facing High Street) – No Objectionc) To receive and consider planning applications / appeal notifications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)

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	<p>d) To note recent planning application decisions made by Wiltshire Council</p> <ol style="list-style-type: none"> i. PL/2024/04881 - Proposed Works to Trees in a Conservation Area.15 White Street. T1 & T2 - 2 x Holly trees – fell - No Objection ii. PL/2024/04112 - 78/80 High Street. Retrospective removal of concrete pebble dash render to front and rear of 78 - 80. To be replaced with traditional lime render - Approve with Conditions iii. PL/2024/05202 - Works to a Listed Building Address: Manor House, Wick Lane, Littleton Panell. Replacement of part of the existing slate roof with new slates to match existing - Approve with Conditions iv. PL/2024/04072 - Lavington & Easterton Football Field. Erection of new Clubhouse to replace previous one damaged by wind beyond repair - Approve with Conditions v. PL/2024/07101 - Proposed Works to Trees in a Conservation Area Church Street, SN10 4DT. 7 x Lime trees - remove low level suckers - No Objection vi. PL/2024/03208 - Land off, Fiddington Hill. Erection of 4 dwellings with attached single garages - Approve with Conditions vii. PL/2024/09114 – Car park Gyes Old Yard. Red Birch Tree (dead) remove – Tree Classified as Dead & Dangerous and can be removed <p>e) To note or receive any updates on matters referred to Wiltshire Council Planning Enforcement</p> <p>f) To note recent planning appeal decisions</p> <ol style="list-style-type: none"> i. Appeal ref: APP/Y3940/W/23/3335592 Mount Pleasant Yard, White Street. (Planning application PL/2022/09535). The appeal is dismissed
24/25-107	<p>Monthly Reports</p> <ol style="list-style-type: none"> a) Friends of Canada Woods & Community Park Community Group (Cllr Fraser) <ol style="list-style-type: none"> i. Orchard Planting Day 21/9/24 – Report from event ii. Monitoring of Orchard – Consider proposal for use of wildlife camera iii. Proposal for zipwire – Update b) Youth Council (Cllr Taylor) <ol style="list-style-type: none"> i. Meeting held 10/10/24 - To note draft meeting minutes, ask any questions arising from the minutes, receive any updates, and consider any matters as necessary c) Vintage Meet 2024 event – Consider for approval recommendations of Village Project Grant Application Panel for allocation of profits from event) d) Rights of Way Working Group (Cllr Taylor) – Meeting held 9/10/24 - To note draft meeting minutes, ask any questions arising from the minutes, receive any updates, and consider any matters as necessary e) Chairman’s Charity Account – Update and finance report – deferred from September meeting f) Any other reports
24/25-108	<p>General Parish Matters</p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
24/25-109	<p>Adjournment for Public Participation (maximum of 5 minutes)</p> <p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>
24/25-110	<p>Date of next Meetings</p> <p>Old School Committee Meeting – Tuesday 22nd October 2024 HRAF Committee Meeting – Tuesday 5th November 2024 Cllr Training session – Monday 11th November 2024 6.30pm Parish Council Meeting – Tuesday 19th November 2024 Finance Committee Meeting - Date to be confirmed</p>
24/25-111	<p>Closure of meeting</p>

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